

COLLEGE INSTRUCTION COMMITTEE

MINUTES OF OCTOBER 22, 2001

MEETING CALLED TO ORDER: The meeting was called to order at 2:15 p.m.

CHAIR: Beth Goehring

MEMBERS PRESENT: Ed Greene (PE), Robert Webster (Resource in Support of Student Services), James Duvall (Natural Sci.), Joy Lynch (CAH), Rick Ramos (BSSAT), Richard Stollings (Classified Senate)

RESOURCE TEAM: Lynda Lawrence (Assistant Dean of Instruction), Kenyetta Tribble (Interim Articulation Officer)

GUESTS: Jeanette Moore, Judy Flum, Barbara Ross, Carol Brown, Donna Floyd

ABSENT: Gayle Rodriguez (Scheduling Specialist)

APPROVAL OF AGENDA: The agenda was approved with the addition of CIC Process (B. Ross).

APPROVAL OF MINUTES: The minutes were approved.

ANNOUNCEMENTS: There were no announcements.

ACTION ITEMS: There were no action items.

DISCUSSION ITEMS

Computer Literacy Requirement The Computer Literacy Requirement was sent out to all faculty for feedback. CIC agreed that the need to know how to order service and deal with the choices of service providers was not appropriate for this graduation requirement. Students will be advised to contact the Skills Center and make appointments to take the challenge test by calling ext. 4227. The courses that presently meet the graduation requirement must be updated to include the new Internet requirements. Letters will be sent to the departments to request the updates. The High School Computer Proficiency requirements met by students are not accepted as meeting the college graduation requirement. The wording in #1 will be changed to read "Identify contents of a diskette or folder." The requirement will be updated to include the new changes, and sent to the ASC for approval. The CIC respects the opinion of the departments who feel that the graduation requirement is text based and that image generation, sound generation cad designed for computers would most likely produce computer experts who in turn would pass a computer class regardless of the area of specialization, but, basic knowledge of the operating system and word processing are essential to the academics that are needed for graduation.

Content Review The Content Review revised packet was approved by the CIC and sent forward for ASC approval. A list of courses that have never gone through Content Review and must be done by April 16, 2002, was distributed. These are courses prior to 1995.

ARCH 110, 120, 121, 127, 220, 221

ART 103, 147, 148, 250

ASTRO 120

AUSER 105, 148, 268

BIOSC 180

CHEM 95 A-D

BUS 120, 123, 125, 128, 150, 152, 158, 183, 184, 185, 188, 192, 194 A-G, 200, 223, 261, 262

CIC 95A-D, 125, 127, 180, 192, 193

COMP 95, 160

COOP 160, 170

COUNS 85

CULIN 140, 250, 251, 260

DRTEC 132

DRAMA 111

ECHD 101 A-E, 117

EDUC 101

EMED 11

ENGIN 130

GRAPH 170, 270

ENGL 81, 84, 102, 163, 220A, 220B, 230 A-B, 260A, 260B

HIST 111, 155, 160, 161

HSC 102, 106, 108, 110, 113, 114, 116

INTEC 90-91, 110, 114

POLSC 225

PSYCH 128, 140 - 141, 298

RE 110 A-Z, 160, 161, 162, 163, 164, 165, 168, 262

SOCSC 296

SOCIO 235

SPCL 800N, 810N

SPCH 110

WLTEC 120, 121, 122, 123, 124, 221

CIC Process (B. Ross) - Barbara Ross spoke to the CIC on course processing problems she has faced, in particular - ENGL 1B.

CIC Manual Review - DSPS Syllabus Statement CIC requests the ASC to send out to all faculty for review, feedback, and approval, the following DSPS Syllabus statement and would request that ASC implements its use by requesting it to be stated in the Catalog, Schedule of Classes, syllabi, and posters presenting programs.

The Rehabilitation Act of 1973, Section 504, requires Contra Costa College to make their programs accessible to qualified individuals with learning, physical, or psychological disabilities. Students who would like to receive accommodations for their learning, psychological, or medical disabilities should contact the Disabled Students Programs & Services (DSPS) office (H-19) and schedule an appointment. (510) 235-7800 ext. 7220.

ADJOURNMENT The meeting was adjourned at 4 p.m.